



CONSIGNMENT AGREEMENT

This Agreement is made between Tudor Tack Shoppe ("Tudor") and _____, dated _____.

I understand that by leaving items on consignment at Tudor, there is a possibility that items may go missing or be stolen. While Tudor employees work very hard to minimize the risk, theft is inherent in retail. Tudor assumes NO responsibility for lost, damaged or stolen items. **Initial** _____

INVENTORY

The consignor is responsible for filling out the inventory list correctly and thoroughly and correctly. Inventory that Tudor finds is not present, or unmarketable, will be recorded on the agreement only. It is the responsibility of the consignor to inquire about these items. Pricing may be left to the discretion of a Tudor representative at no charge.

Incomplete inventories will incur a **\$20 initial processing fee PLUS an additional \$25 per inventory page**. This amount will be charged to the consignor account when completed. Consignors acknowledge that inventory must be completed thoroughly, and legibly to Tudor staff, or the processing fees may still be charged to your account. **Initial** _____

CONSIGNMENT FEES

All items, other than saddles, are subject to a 45% consignment fee. Saddle fees are as follows:

- 40% for saddles that sell for \$450 and under.
- 30% for saddles that sell between \$451 and \$1500.
- 25% for saddles that sell between \$1501 and \$2500.
- 20% for saddles that sell over \$2501.

Initial _____

ITEM COLLECTION

Item collection requires 1-week notice to Tudor and items remain available for sale during this notice period. Admin fees will apply to all collected consignment, as below:

- Within 90 days (3 months) of drop off - 10% of the combined item values or \$15, whichever is greater.
- Within 270 days (9 months) of drop off - 5% of the combined item values or \$15, whichever is greater.

Consignors collecting items will be required to pay any negative balance left on their account prior to collection.

Initial _____

DISCOUNTS & CONSIGNMENT TIMEFRAMES/EXPIRY

Items can be left at Tudor for up to 1 year, saddles valued over \$450 can remain for up-to 18 months. Items must be sold, collected, or re-consigned within these timeframes, or the item(s), will expire. Expired items either; become store inventory or Tudor may donate them/their funds to a charity. Expired items cannot be collected. All consignment is subject to discounts at Tudor's discretion;

Saddles discount structure:

- After 3 months – Up to 10%
- After 6 months – Up to 20%
- After 9 months – Up to 30%

All other consignment discount structure:

- After 3 months – Up to 25%
- After 6 months – Up to 50%
- After 9 months – Up to 75%

I understand that the consignment fees remain consistent, regardless of any discounts.

Initial _____

ITEM CONDITION

Tudor may refuse or charge cleaning/repair fees, without notice, for any items that aren't clean / in good repair.

- Cleaning - Large items: \$20 (including but not limited to horse blankets and sheets)
- Cleaning - Medium items/deep cleaning: \$10-\$15 (incl but not limited to hoods, pads & very dirty items)
- Cleaning - Smaller tack & apparel/light cleaning: \$5 (incl but not limited to: tack, horse boots, wraps and saddles)
- Repairs - are damage-specific and are charged at the going rate for our repair team

All cleaning and repair fees will be charged to the consignor account at the time of repair/cleaning completion.

Initial _____

SADDLE TRIALS & LAYAWAYS

I understand that consigned saddles may go out on trial with full payment/payment preauthorization. Normal wear is expected on saddles that are taken on trial. The trial-customer is responsible for any damages that occur during a saddle trial. Tudor will not be responsible for any damages that occur to consigned saddles.

Customers may purchase saddles on layaway with a 30%-50% deposit at Tudors discretion. Customers have three months to complete their purchase in full, or forfeit their deposit. The forfeited deposit will be split 50/50 between Tudor and the Consignor. Forfeited layaways will be returned to the sales floor at the previous listing price.

Initial _____

ACCOUNT INFORMATION & SALES UPDATES

It remains the sole responsibility of the consignor to be aware of, and check their account. Tudor will NOT contact consignors when an item status changes or will expire. Tudor will only provide updates to the registered account holder.

Initial _____

CONSIGNMENT CREDIT AND PAYOUTS

All credit/payments are inclusive of GST. Consignment credit totaling less than \$100, may be used as an IN-STORE credit only. Tudor will NOT issue a payment for amounts totaling less than \$100. No exceptions.

Initial _____

Consignment credit is available immediately for use in-store. Payout requests must be made by the consignor via our online form. Payouts may be requested on or after the 15th of the month, following the sale of the relevant item(s). Early requests are not accepted. Once a payment is requested, it will take 10 business days for it to be issued.

Initial _____

The consignor acknowledges that consignor credit must be used, or a payment requested, within one year of the item(s) sale - or the amount will expire. Issued cheques must be picked up within 6 months of the request date or the check amount will expire.

Initial _____

I _____ (PRINT full name) have read and understood the above agreement and I agree to leave my items on consignment with Tudor bound by these terms.

Phone: _____ Email: _____

Address: _____ City: _____ Province: _____

Consignor's Signature: _____ Postcode: _____

Tudor Representative: _____ Date: _____

Name: _____

Date: _____

Inventory List: PG ____/____

ITEMS MUST BE LISTED INDIVIDUALLY UNLESS SOLD AS A SET

(English saddles are not sold mounted and bridles are not sold with bits - all items must be listed separately)

Condition (please note any specific damage ie; holes/tears/mis sing pieces)	Size (incl seat & gullet for saddles)	Brand	Colour	Item Name & Description (include any damage, the materials, design & features - button/zip/laced/pull-on/full-seat/knee-patch etc) DO NOT REPEAT PREVIOUS COLUMN INFORMATION	List \$ (Leave blank for us to price)	Clean \$ (office only)

Total Wash Fees: \$ _____

Please Print Clearly